## Add the Make More Happen 5 reasons to apply video email signature image to your Outlook email in less than 5 minutes:

1. Download one of the Make More Happen, 5 reasons to apply video image and save it to your Desktop.
2. Create a New Email in Outlook.
3. Go to the Message tab in the toolbar, click Signature, and then click Signatures.
4. On the Email Signature tab, copy your contact info from an existing Signature.
5. Click New. Enter **MMH2023** as the label for your new signature and then click OK.
6. Paste your existing contact info into the new Signature. Hit enter so cursor is below your information.
7. Click on the Picture Icon on the right end of the menu bar to select the image you just saved.
8. **YOU MUST RESIZE THE IMAGE:**
	1. Click, then right click on the image
	2. Select *Picture* in the drop down menu
	3. Go to the *Size* tab
	4. Under *Scale* change the height to 50% and make sure that both check boxes are checked.
	5. Click Ok
9. Add a link to the image:
	1. Click on the image.
	2. Click on link icon at the right end of the menu. Copy and paste URL:
	**https://www.agentgiving.com/make-more-happen/apply/?utm\_medium=email&utm\_source=sfmc&utm\_campaign=2023q1&utm\_content=tm**
	3. Click OK.
10. Under the section *Choose default signature*, change your default signature by clicking the New messages drop down. Select **MMH2023** click Save and then click OK to close the window.
11. Create a New Email in Outlook to see your new signature.